
From: ACCOUNTING
Sent: Thursday, February 12, 2015 4:34 PM
To: Card Holders and Approvers
Subject: ChargeRx Transactions Posted to Oracle

Importance: High

ATTENTION P-CARD APPROVERS AND CARD MANAGERS:

All Citibank P-card transactions as of January 31, 2015 have been posted into Oracle. Unapproved transactions appear as encumbrances and approved transactions appear as actuals. In both cases the transactions will be posted to the most recent account identified in ChargeRx.

If you have questions regarding the posting please contact either Donna McClary at ext. 28929 or Krista Swanson at ext. 28922.